



ADVISORY BOARD SUNSET REVIEW REPORT

(For Official Use Only)

Return to:
Clerk of the Board of Supervisors
1600 Pacific Highway Room 402
San Diego, CA 92101-2471
(619) 531-5600

Instructions: Please complete each item below and return form to the Clerk of the Board by **November 23, 2011**. For more information or assistance, contact the Clerk of the Board of Supervisors Office at (619) 531-5600.

I.

NAME OF BOARD, COMMITTEE OR COMMISSION

II.

LEGAL AUTHORITY (Note Federal/State/County action. eg: "Admin. Code Section 396.10")

- III. Please provide a description of the committee's level of involvement in County programs relative to the duties and responsibilities defined in your establishing authority, including actions accomplished or completed on issues assigned to the committee by the Board of Supervisors, and/or status of goals set by the committee (attach a separate sheet, if needed):

IV. COMMITTEE RECOMMENDATION:

The Advisory Committee recommends that this Committee be (check one):

☐ Continued
(complete Section V.)

☐ Deleted

☐ Revised (If the authority is to be revised, please attach the recommended revision.)

- V. If you recommend that the Advisory Committee's establishing authority be continued, please provide a justification for continuance and the appropriate goals and timetables for the term of continuance (attach a separate sheet, if needed):

VI. COST/BENEFIT ANALYSIS:

Please attach a sheet noting County costs for this Committee and benefits of the Committee to the County.

- VII. Board Policy A-74 recommends development of an ordinance establishing the Committee within the County Administrative Code in those cases where the Committee is not currently a part of the Administrative Code. Please refer to your County Counsel for assistance.

☐ Committee is covered in the Admin. Code.

☐ Committee is not covered. (*Attach draft ordinance.*)

☐ Committee is not covered, placement in the Admin. Code is not recommended.

VIII. FACT SHEET/ROSTER:

Please review the attached fact sheet and roster, note any changes, and attach and return with this form.

SIGNATURE OF PERSON COMPLETING FORM

DATE

TYPED/PRINTED NAME

TELEPHONE

FAX

E-MAIL ADDRESS

The Clerk of the Board will package all committee responses and provide copies to each member of the Board, the Chief Administrative Officer, and Communications Received for the Board of Supervisors Official Records. The Chief Administrative Officer will review committee responses, receive input from appropriate departments and agencies and docket CAO recommended changes for the Board of Supervisors consideration before or during the next scheduled budget deliberations.